

Art on the Llano Estacado

2020 Participation Agreement

RETURN BY December 1, 2019

This agreement between the undersigned “Artist” and the Museum of Texas Tech University Association “Association” outlines the responsibilities of each party for the 2020 *Art on the Llano Estacado* Exhibition and Sale April 23, 2020, through April 26, 2020, in Lubbock, Texas.

Please send the signed agreement to:

Art on the Llano Estacado
The Museum of Texas Tech University Association
c/o Jouana Stravlo, Executive Administrator
3301 4th Street, Box 43191
Lubbock, TX 79409

Or email to artonthellano@aol.com

Artist agrees:

- To provide the Association with original artwork. Only bronzes and prints (woodcuts, etchings, engravings, lithographs, mono-types, serigraphs, also known as silkscreens) may be available to purchasers in editions.
- To provide the Association with no fewer than two pieces nor more than six pieces of original art. Each artist is limited to 16 running feet of combined wall and/or floor space. No canvas may be larger than 72 inches in any direction. Any 3-D works must require no more than two people to move and install. The work also must fit through a door with a width of 66 inches and 83 inches tall.
- To value work for *Art on the Llano Estacado* at current retail prices.
- To relinquish to the Association the right to display, publish, or reproduce any images provided by the Artist for publicity, marketing, or promotional purposes for this event. The Artist agrees that any images or artwork may be photographed, telecast, and reproduced for publicity and/or publication associated with this event and future *Art on the Llano Estacado* events.
- To furnish the Association names and addresses of collectors for the invitation list, should furnishing such names not impinge upon any confidentiality between the Artist and collector. A form with specific submission deadlines will be provided later.
- To include the *Art on the Llano Estacado* event in any and all promotional news releases, ads, or websites associated with the Artist where such listing is appropriate.
- To provide the Association with current contact and biographical information and a digital professional portrait of yourself. A form with specific submission deadlines will be provided later.



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- To submit a digital image of at least one piece of artwork to the *Art on the Llano Estacado* to be considered for publicity, marketing, or promotional purposes. A form with specific submission deadlines will be provided later.
- To provide the Association with detailed information (title, medium, size, price, etc.) on each piece of art to be included in the *Art on the Llano Estacado* sale. A form with specific submission deadlines will be provided later.
- Absolutely no last minute substitutions or additions will be permitted without advance notice to and permission from the Association.
- To provide the Association with digital images of **ALL** pieces of art to be included in the *Art on the Llano Estacado* sale. A form with specific submission deadlines will be provided later. *(These images will be used in an online gallery on the Association's web page promoting the event.)*
- To deliver (via shipping or personally) all pieces of art to be included in the *Art on the Llano Estacado* to the Museum of Texas Tech University, 3301 4th St., Lubbock, Texas 79415 (shipping address). Artwork shall arrive properly equipped and ready to display. The Association reserves the right to reject any pieces of artwork arriving later than the first day of installation. Shipping and delivery forms with specific deadlines will follow.
- To provide **PREPAID** return mailing labels for **ALL** packages shipped to the Museum of Texas Tech for the *Art on the Llano Estacado* event. In the event artwork does not sell, the Artist is responsible for all shipping costs and arrangements. Details will be outlined in the Shipping Agreement and Return Shipping instructions form which will be sent at a later date. Prepaid return mailing labels will not be charged until the labels are scanned by the carrier. Any unused labels will be returned to the Artist.
- To make every effort to be in attendance for the *Art on the Llano Estacado* reception and sale on April 24, 2020. We encourage the artists or his/her representative to attend all events. Artists will be furnished complimentary admission for all events for themselves and ONE guest.
- To pay the Association 30% of the price of any works commissioned as a result of contacts made by the *Art on the Llano Estacado* event (April 23–26, 2020) and 20% of the price of any works for three months thereafter. It is the responsibility of the Artist to report any such commissions to the Association and to remit the proper payment.
- To adhere to all deadlines highlighted above and complete all forms provided by the Association.

The Museum Association agrees:

- To provide the Artist with all required forms, agreements, and deadlines.
- To submit any edited biographical information to the Artist for approval and review of accuracy before publication in the catalogue and/or on the website. The Artist must respond by email within five (5) days of receipt of edited material or material will be printed as is.
- To provide fine arts insurance for the Artist's work while in the Association's custody, in storage, on display, and pending return to the Artist.



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- To display images of artwork on its website for at least one month prior to the *Art on the Llano Estacado* event and for one month after the event.
 - To offer the work of the Artist for sale at a fixed price the evening of April 24, 2020. Pieces that do not sell on April 24, 2020, will then be available for sale to the public at the same price on April 25 and 26, 2020.
 - To return all unsold pieces of art in the manner requested by the Artist as outlined in the Return Shipping Instructions. A shipping agreement form will be provided later.
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- Unsold pieces of art will be shipped back or available for pickup following the event. Specific times and dates will follow. Return shipping methods, payment arrangements, and specifics shall be determined in advance by the Artist and are not the responsibility of the Association as outlined in the Shipping Agreement to follow.
 - To pay the Artist 70% of the price set by the Artist on any and all work sold during *Art on the Llano Estacado* (April 23–April 26, 2020). Payment for all sales associated with *Art on the Llano Estacado* will not be available until the close of the exhibit and will be mailed directly to the Artist within 30 days of the close of the event.

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**By signing this document you are agreeing to all of the terms and conditions of the
Art on the Llano Estacado Participation Agreement.**

The Artist:

Artist Signature

Date

Printed Name

The Association:

Association Signature

Date

Printed Name

Please return this page only

